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 **University of the Visual and Performing Arts**

 **Staff Development Centre**

 **Tel: +94(0)11 – 2026782 Fax: +94(0)11 – 2686071**

**Certificate in Teaching in Higher Education (CTHE)- 2021**

**(Induction Programme for Academic Staff)**

**APPLICATION FORM**

Name of the Applicant: …………………………………………………………

Department: ……………………………………. Faculty: ………………………………………

Date of Assumption of Duties: ………………………………………………

(Please attach copies of your letter of appointment and the duty assumption letter)

Educational Qualifications: …………………………………………………………………………………..

Current Position: …………………………………...

National ID No: …………………………………… Sex: …………………………………………..

Contact Address: ……………………………………………………………………………………………..

Contact Phone Number: …………………………… E-mail Address: ……………………………...

Signature of Applicant: ……………………………. Date: …………………………………………

**APPLICATION APPROVED BY:**

**The applicant will be released fully from his/ her duties during the days that the programme is held.**

 Head of Department: Name: ……………………………....

 Signature: ………………………….. Date: ……………………….

Dean of Faculty: Name: ………………………………

 Signature: …………………………. Date: ……………………….

Please forward to: Mrs. SRS Udeshi

 Programme Manager

 Staff Development Centre

 University of the Visual and Performing Arts