

Master of Philosophy (M.Phil) (Full time)
Faculty of Graduate Studies – University of the Visual & Performing Arts

(A) Length of course: The length of the M.Phil in Visual and Performing Arts course is full time and (02) two years duration. This period can be extended up to a Maximum of (04) four years.

**(B) Entry
Qualifications:**

First or Second Class pass of following undergraduate degrees with a minimum GPA of 3.0 and 120 credits OR a general pass of following undergraduate degrees with one year master's degree from a recognized university. (local/overseas)

1. Bachelor of Arts degree in Art History and Design
2. Bachelor of Arts degree in Cultural History
3. Bachelor of Fine Arts
4. Bachelor of Applied Arts
5. Bachelor of Design
6. Bachelor of Visual Arts
7. Bachelor of Music
8. Bachelor of Dance
9. Bachelor of Performing Arts
or equal any other degree

(Under special circumstances, an applicant without an institutional qualification but with outstanding research, artistic and professional qualifications may be considered for admission on recommendation of Faculty board on approval of the senate)

(C) Procedure of

Application & Selections : All applicants should satisfy the following conditions and submit the completed application form together with documents mentioned below to the Faculty of Graduate Studies (FGS) of the University of the Visual and Performing Arts (UVPA).

1. Recommendations from two experts practicing or teaching in the relevant field attesting the applicant's talent and competence in the field.
2. Applicant may have a right to nominate two willing experts as his/her supervisors. (Professor or Senior lecturer - with the academic level of MPhil /PhD/DVA/Higher Doctorate/DLitt) Final decision regarding supervisors will be given by the FGS and the Senate of the UVPA.

3. A copy of the relevant undergraduate degree & Postgraduate certificate and official transcripts of the academic records.
4. A brief resume of applicant's art research/practice in visual and performing arts background.
5. A synopsis of the field of research including following detail : (I.) Topic of the research (II.) Introduction of the study (III.) Objectives of the research (IV.) Research Problem (V). Hypothesis (VI.) Research Plan/ chapter break down (VII.) bibliography. (Approximately (05) five A4 size papers.)
6. If necessary financial proposal for the research (funding agencies or self) should be submitted.
7. Students are to be permitted to do their research as a joint programme with UVPA and recognized local or overseas universities/institutions. Prior to that, students should submit the relevant information to get the approval of the FGS and the Senate of the UVPA.
8. Applicants who have been selected will be notified by mail.

(D) Registration:

1. Candidate's topic & synopsis for M.Phil must be approved by the faculty board of FGS and senate of the UVPA before the registration.
2. Only after he/she has received a formal offer of a place from the UVPA and after payment of the appropriate fees an applicant will be permitted to register as a student of the course. Those who are selected should register within 6 months.
3. Students are expected to register annually.
4. After completing Year 01, they should renew their registration within the next 03 months for the following year. If no valid reason is forwarded for not doing so, they will be treated as vacating the course.

(E) Cancellation of Registration:

1. Non-payment of registration and the other relevant fees within said times above.
2. If a student exceeds the maximum time limit for the course.
3. Not submitting 02 consecutive progress reports.
4. Not adhering to the rules and regulations of the university.
5. Un-satisfactory Academic work.

(F) Upgrading to PhD:

Students who have already registered for the MPhil course and engage in research work during year one can request to get an upgrade to the PhD course. Those applicants should satisfy the following conditions.

1. First Class in the undergraduate degree
2. Present two seminars (topic approval and literature survey) in the first year
3. Completion of the body of the thesis during the year one. The candidate should submit atleast two chapters for the evaluation.
4. Recommendations of the Student's supervisors and the Study Board
5. Evaluation report of the MPhil thesis by two experts from outside of the UVPA, appointed by the FGS and the Senate of UVPA.
6. The candidate shall be called for a an oral examination/ viva in orderto evaluate the suitability of the candidtate to upgrade.
7. If the above are fulfilled, a two year MPhil research can be considered as a work done for a PhD and allowed to get registration for an additional year to complete the course. Then the length of the course will be three years.
8. If the student is unable to complete the course in three years or if the progress is not at the required scientific level. the student will automatically fall back into MPhil level of the course.

(G) Course Fees:

It should be noted that the course fees paid will not be refunded. Course fees can be revised during academic years

Sri Lankan students Non Refundable Fee Rs. 70,000.00

Year 01

Registration fee (Annually)	- Rs. 10000.00
Consultation fee (Annually)	- Rs. 10000.00
Library fee	- Rs. 2500.00
Office & Stationary Fee	- Rs. 2000.00
Total	- Rs. 24,500.00

Year 02

Registration fee	- Rs. 10000.00
Consultation fee	- Rs. 10000.00
Examination Fees	- Rs. 10000.00
Evaluation (2 examiners)	- Rs. 8000.00

Office & Stationary Fee	- Rs. 7500.00
Total	- Rs. 45,500.00

Grand total - Rs. 70,000.00

Overseas student fees will be announced annually by the University.

(H) Tools of Research:

Programme may require its students to qualify in such tool: (Proficiency in approved language, Research methodology, Statistics and Computer language).

(I) Progress

1. It shall be the responsibility of the student to maintain regular contact with his/her supervisors to discuss progress and to seek approval for any variation in the approved programme of research.
The nature and amount of supervision should be agreed between the student and the supervisors. The FGS will organizes a meeting once in a month in order to encountering student and supervisors. This monthly progress report will be present to the faculty board.
2. Students should submit annual progress to the Dean of FGS of the UVPA through supervisors and the Faculty.
3. The Student should give two presentations per annum based on his/her research. First presentation should be for the approval of the research topic and the proposal. The second presentation is for the literature survey of the research. This will be evaluated by a board comprising of members nominated by the faculty board of the FGS. (Dean of FGS, Dean of the relevant faculty, two supervisors and an appointed examiner by the FGS and approved by the Senate) For further details about seminar presentations can be obtained from the office of FGS.
4. During the period of M.Phil research each M.Phil student must be present two abstract presentations in the symposium of UVPA or any other recognized university or institution and should inform the FGS.

(J) Form of the Thesis

1. The thesis should be written in the permitted language and according to the approved format by the university.
2. The value of the dissertation does not depend on the amount of the words. It is given in recognition of the candidate's superior attainments and ability in his/her major field. Candidates must maintain high academic standard to retain matriculated status in a MPhil programme.

3. Required minimum words are 25,000 80GSM A4 papers in computer type setting in 12 point Times New Roman (English) or FM Abhaya (Sinhala) fonts.
4. Inside pages of the thesis should be prepared accordingly;
 topic 18 point Bold
 Sub topic 14 point
 Paragraph topic 14 point Bold
 Word “paragraph” 12 point Bold
 Foot note 10 point (book title should be in italic letters)
 Spacing between lines 1.5 and between foot notes should be 1.0
 A blank space of 4 centimeters should be on the top and left side. 2.5 centimeters blank space on right side and the bottom.
5. Following information should be indicated in the first page.
 Topic of the thesis
 Name of the postgraduate course
 Name of the student with registration number
 Date, month and year
 Name of the Faculty and the University
6. In the second page the student should make a statement about the originality of his thesis work and that it had not been presented for a degree of any other university before. This statement should also be certified by the student’s supervisors.
 The thesis shall contain an abstract of not more than 500 hundred words
7. It should have illustrations (photographs, maps, diagrams, drawings etc.) as necessary and should be accompanied by a bibliography shall conform to the guide lines issued by the relevant board of study.

(K) Submission of the Thesis

1. In the first instance a candidate is required to submit two (2) copies of the thesis in spiral- bound form in consultation with and through the supervisor to the examination branch. When submitting the thesis the supervisors recommendation stating that the student obtains his or her supervision through out the study should be included. Thesis without this recommendation will not be accepted by the exam division.
 The submitted thesis will be examined by the two examiners appointed by the Faculty Board of the FGS. One examiner should be external.
2. M.Phil degree consist of 60 credits. in order to obtain these credit each applicant should fulfill No. 1 to 4 of (I) (10

credits for each seminar paper and presentation 5 credits for each abstract and extended paper of symposium, 30 credits for thesis)

3. After reception of examiners report/s, the Candidate shall be called for an oral examination.

After the oral examination, examiners may recommend;

i. Acceptance of the thesis as submitted

or

ii. Acceptance of the thesis subject to revisions deemed necessary

or

iii. Rejection of the thesis

or

iv. In the case of a Ph.D candidature, revision of the Ph.D thesis and its resubmission as a M.Phil. thesis

4. Once the thesis is officially approved by the Examinations Board, the student will be required to submit four hard bound copies and cover should be in the relevant color* of the faculty of UVPA.

Faculty of Dance and Drama - Dark Blue

Faculty of Music - Dark Green

Faculty of Visual Arts - Dark Red

Name of the candidate, Name of the degree programme and the year of submission should be printed in gold letters on the spine of the book.

On the cover of the thesis following details should be printed in gold letters.

Name of the Thesis 18 Point

Name of the Student & registration Number 14 Point

Further details regarding this can be obtain from FGS

5. On the completion of the work a candidate is required to submit final 4 copies to the examination Branch through the supervisors. One copy of the accepted thesis will be kept in the FGS. Second copy of the thesis will be kept in the university library and thereafter will be subjected to the rules and regulations of the library. The third copy is kept in the examination Division and the fourth copy will be returned to the candidate.

6. Student should inform the topic of his/her thesis and the date of final submission to the FGS of the UVPA within three months.

(L) Re-submission of Thesis

If the university informs to re-submit the thesis on the recommendation of the final examination board the re-submission must be within three months for minor corrections and six month for major correction up to a maximum of one year from the oral examination. The revised thesis should be submitted by the applicant to the examination unit with the certification of the supervisors ensuring that all revisions have made and after obtaining the signature of the Dean/ FGS After that no further re-submission can be made.

(M) Awarding Degree

Once the thesis is accepted the student will be awarded the **Master of Philosophy** of the University of the Visual and Performing Arts, Colombo, Sri Lanka.
(SLQF Exit Level: 11)

(N) Plagiarism

Candidate should be advised to follow the intellectual property and copyright law. Literal/visual kidnapping is prohibited. All written work must be the original work of the candidate. Any visual images, quotations, paraphrases, or direct appropriation of imagery or ideas from source material must be properly cited. Any candidate who plagiarizes will receive a status of **FAIL** for that programme with no opportunity to do the course again. Plagiarism is a violation of the university's academic honesty.

(O) Grading system

- A** Excellent level of achievement in subject and indicate an exceptional general competence and marked and consistent examples of comprehension and interpretation.
- B+** High level of achievement and intelligent fulfillment of course requirements in manner that approaches the excellence of the very high grade.
- B** Consistently high level of achievement and indicates that the course requirements have been fulfilled in an intelligent and above average manner.
- C** Acceptable degree of understanding and achievement.
- F** Signifies failure (Fail basis)
- INC** Signifies incomplete. If revised works, have not been submitted the 'incomplete' will automatically become F after the deadline date.
- NRP** No record of progress.
- W** withdrawal

**(P) Grade Point Average
for Graduate Studies**

Range of Marks	Grade	Point Value
100 - 90	A	4.00
89 - 80	B+	3.67
79 - 75	B	3.33
74 - 70	C	3.00
69 - 00	F	2.67

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Faculty of Graduate Studies
University of the Visual & Performing Arts
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Colombo 07.