



University of the Visual and Performing Arts

VACANCIES

Posts: Senior Lecturer (Grade I/II), Lecturer (Unconfirmed), Lecturer (Probationary)

Instructions for the Candidates

- (1) **The prescribed applications are only be called through the online application.**
- (2) Candidates should have a Google account to fill the online application and requested to create a Google account before filling the application if you have not such account.
- (3) Please access these links for online application.
https://docs.google.com/forms/d/e/1FAIpQLSf5xLxJdd8VAOgjHHEqwAz1cnWiSYgyxneKP8GS7hQZ4ayrjw/viewform?usp=sf_link, <https://ems.vpa.ac.lk/jobvacancy> (Please feed data to both links as the University is in the process of collecting data for University EMS). The duly filled online applications should be submitted on or before 02.07.2023.
- (4) Please adhere to the instructions given in the online application and attach scanned copies of all requested details. You are advised to get ready with PDF version of following documents before filling the online application.
 - i. Photograph (size 45mm x 35mm colour with white background)
 - ii. Degree certificate and detail certificate of first degree
 - iii. Any other degree certificates (if applicable)
 - iv. Certificate and detail certificates of Post Graduate degrees
 - v. Proof documents for Creative Work (in one PDF document)
 - vi. Proof documents for Research and Publications (in one PDF document)
 - vii. Proof documents for National/International Scholarships and Awards (in one PDF Document)
 - viii. Proof documents for Teaching / Research / Professional Experience (in one PDF Document)
 - ix. Detailed Curriculum Vitae (in one PDF document)

- (5) Candidates who wish to apply for more than one subject /one post should submit separate online applications.
- (6) A copy of the submitted application will receive to candidate's email address.
- (7) Only the candidates from Government, Departments, Corporations and Statutory Boards should forward a scanned copy of the received application via e mail with the recommendation of the relevant Heads of the Institution to the email *aedivision@vpa.ac.lk* on or before **02.07.2023**. **This is a compulsory requirement for candidates in this category to be accepted their application and proceed further.**
- (8) Candidates who are eligible under category (1) will be called for the practical test and interview first. Candidates under category (2), (3) and (4) could be considered only if (1) category candidates are not available or found to be unsuitable by the Selection Committee.
- (9) Candidates are required to face for a practical test to prove the practical knowledge in the relevant subject and in class lecture for given time period by using multimedia presentation to prove their teaching ability in addition to the structured interview conduct for final selection.
- (10) Final interview consists with two sections. At the first part each candidate will be tested on their communication skills, attitudes and public relations. At the second part, the candidate's academic qualifications, research and publications, creative works, awards and scholarships and required work experiences will be checked.
- (11) All other instructions as mentioned in the paper/web advertisements should be followed and incomplete applications will be rejected and the University reserves the right to short list the candidates.

Registrar (Actg.)
University of the Visual and Performing Arts
07.06.2023